



# Bluebird Symmetry Proofing

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[bluebirdsymmetryproofing.com](http://bluebirdsymmetryproofing.com)

Helping CRs breathe, recharge,  
and enjoy life outside of  
transcripts

**Proofread in PDF, no audio**

### Proofreading Upcharges

**Highly Technical/Complex  
Transcripts:** additional 0.10  
per page

**Messy Transcripts:** additional  
0.10 per page

\*Transcripts that have been  
fully scoped and spell-checked  
should not need an upcharge!

**Extra Lines:** additional 0.05  
per page for transcripts over  
25 lines

### References

Margie Wakeman Wells's Bad  
Grammar/Good Punctuation

Kenneth Wick's The Essential 99  
Punctuation Rules for Court  
Reporters

Merriam-Webster Dictionary

Turnaround Time	Price per page
Standard (48-72+ hours)	\$0.50
Rush (24-47 hours)	\$0.70
Expedite (Less than 24 hours)	\$0.90
ASAP (Less than 12 hours)	\$1.00

### Billing

**Invoicing:** Invoiced via FreshBooks on the 1st and 15th of the month via credit/debit card, PayPal, Apple Pay, Google Pay, ACH, or Zelle.

**New Clients/One-Time Projects:** Invoiced upon delivery and due within 24 hours.

**Late Payments:** 10% monthly late fee; work paused until paid in full.

**Turnaround time** runs Monday–Saturday  
**(excluding Sundays and major holidays)** from confirmed receipt; files received after 8 p.m. MST are logged at 8 a.m. MST the next day.

Outside of work, I enjoy painting, haiku, nature photography, and staying active through biking and walking.