



Bluebird Symmetry Proofing

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PDF Proofreader

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*Helping CRs breathe, recharge,
and enjoy life outside of
transcripts*

Proofread in PDF, no audio

Proofreading Upcharges

**Highly Technical/Complex
Transcripts:** additional 0.10
per page

Messy Transcripts: additional
0.10 per page

**Transcripts that have been
fully scoped and spell-checked
should not need an upcharge!*

Extra Lines: additional 0.05
per page for transcripts over
25 lines

References

Margie Wakeman Wells's Bad
Grammar/Good Punctuation

Kenneth Wick's The Essential 99
Punctuation Rules for Court
Reporters

Merriam-Webster Dictionary

Turnaround Time	Price per page
Standard (48-72+ hours)	\$0.50
Rush (24-47 hours)	\$0.70
Expedite (Less than 24 hours)	\$0.90
ASAP (Less than 12 hours)	\$1.00

Billing

Invoicing: Invoiced via FreshBooks on the 1st and 15th of the month via credit/debit card, PayPal, Apple Pay, Google Pay, ACH, or Zelle.

New Clients/One-Time Projects: Invoiced upon delivery and due within 24 hours.

Late Payments: 10% monthly late fee; work paused until paid in full.

Turnaround time runs Monday-Saturday (excluding Sundays and major holidays) from confirmed receipt; files received after 8 p.m. MST are logged at 8 a.m. MST the next day.

Outside of work, I enjoy painting, haiku, nature photography, and staying active through biking and walking.